

**TRUST BOARD MEETING**  
**The Boardroom, WCFT**  
**Thursday 26 April 2018**  
**09.30 - 12.05**  
**AGENDA**

Item	Time	Item	Owner	Purpose	Process	Preparation
1	9.30	Apologies	J Rosser	<ul style="list-style-type: none"> <li>To note apologies for absence</li> </ul>	Verbal	NA
2	9.30	Declaration of Interests	J Rosser	<ul style="list-style-type: none"> <li>For the Board to declare commercial and material interests relevant to the agenda</li> </ul>	Verbal	NA
3	9.30	Minutes of the meeting held on: 29 March 2018	J Rosser	<ul style="list-style-type: none"> <li>To review</li> <li>Confirm accuracy</li> <li>Review Action Tracker</li> <li>Consider matters arising</li> </ul>	Minutes	Enclosed
<b>PRESENTATIONS</b>						
<b>PATIENT STORY</b>						
4	9.40 30 mins	Patient Stories Review	M McKenna	<ul style="list-style-type: none"> <li>To receive feedback from patient stories recently presented</li> </ul>	Presentation	Doc Ref TB 18/27
<b>STRATEGY</b>						
<b>PERFORMANCE</b>						
5	10.10 30 mins	Corporate Performance Report: March 2018	Executives	<ul style="list-style-type: none"> <li>To review and discuss</li> <li>To agree actions regarding Trust performance</li> </ul>	Report	Doc Ref TB 18/28
6	10.40 20 mins	Patient and Family Experience Walkabouts and Shadowing Report	L Salter	<ul style="list-style-type: none"> <li>To receive</li> </ul>	Report	Doc Ref TB 18/29

The Walton Centre NHS Foundation Trust

Item	Time	Item	Owner	Purpose	Process	Preparation
<b>11.00 – 11.15 Comfort Break</b>						
<b>GOVERNANCE</b>						
7	11.15 10 mins	Workforce Race Equality Standard (WRES) Data	A Lynch	• To receive	Report	Doc Ref TB 18/30
8	11.25 20 mins	Infection Prevention and Control Annual Report (including Q4) 2017/18	H Oulton	• To receive	Report	Doc Ref TB 18/31
9	11.45 5 mins	Eliminating Mixed Sex Accommodation: Declaration of Compliance 2017/18	L Salter	• To receive	Report	Doc Ref TB 18/32
10	11.50 5 mins	Data Security Protection Requirements 2017/18	M Burns	• To approve	Report	Doc Ref TB 18/33
11	11.55 5 mins	Terms of Reference: Research Development and Innovation Committee	A Nicolson	• To approve	Report	Doc Ref TB 18/34

**Separate Board Pack (to follow, due to timing of meetings):**

12	12.00	<b>Chair's Reports:</b> a. Quality Committee (AM) 19/04/18 b. Audit Committee (AS) 17/04/18 c. Research, Dev. & Innov. Committee (PH) None d. Business Performance Committee (SS) 24/04/18 e. Walton Centre Charity Committee (AS) 20/04/18		• To receive and note	Reports	a. Doc Ref TB 18/35 b. Doc Ref TB 18/36 c. None d. Doc Ref TB 18/37 e. Doc Ref TB 18/38
13	12.05	<b>Confirmed Minutes:</b> a. Quality Committee (AM) 22/03/18 b. Audit Committee (AS) 16/01/18 c. Research, Dev. & Innov. Committee (PH) None d. Business Performance Committee (SS) 27/03/18 e. Walton Centre Charity Committee (AS) 19/01/18		• To receive and note for information	Minutes	Enclosed
14	12.05	Meeting Review	J Rosser	• To review the meeting and consider key actions	NA	NA

**Date of Next Meetings:**

- **25 May 2018 (Extraordinary Board to approve the annual report, accounts and quality account)**
- **31 May 2018 Public Board**